

# RCS BOD MEETING MINUTES

September 22, 2022

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CTO/Pledge of Allegiance, 5:06pm

Present: Dr. Schuemann, President; Mr. Rankin, Vice President; Mrs. Menon, Member-At-Large; Mrs. Hamlin, Secretary; Mr. Anderson, Headmaster; Mr. Carpine, Deputy Headmaster

Community Members: Mrs. Daigneault, Mrs. Mount, Mrs. and Mr. Smith, Ms. Mullins (left early), Miss Mullins (left early).

Motion: Move to adopt September Agenda, August Minutes with friendly revisions, August Action Review and Notes.

Moved: Mrs. Menon

Second: Mrs. Hamlin

Vote: Unanimous

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## Board Reports

**Headmaster:** Provided updates on school safety, vehicle purchases, Headmaster's coffee, parent book groups, potential new math faculty, and other administrative issues.

**Deputy Headmaster:** Standardized testing updates, open door reports from Anlance, and disciplinary referrals.

**Dean of Students and Student Services:** Updates on mental check-ins and behavior health calls. Also, information on upcoming trips, sports competitions, and clubs.

**Academic Dean:** Provided information on curricular compliance, college advising/AP scores, CMAS scores, and how RCS demographics compare to the district as a whole, along with how that was relevant to standardized test performance.

**Admissions:** FTE up this year 710.5; attrition between 8 & 9<sup>th</sup> grade

**Registrar:** Updates on required reports to the district and scheduling.

**Attendance:** August attendance did not dip below 90% at anytime in August. Tardiness in upper and lower school were also reported.

**Information Technology:** Recommendations for FMX add-on, Phishing and Office 365 security issues, PAC audio system, and other IT updates.

**Facilities:** Mr. Houdesheldt is the new facilities manager and was commended by Mr. Carpine for his work ethic and progress already being completed. A 2019 van for athletics and a 2020 pick-up truck for the outdoor program have been added to the school fleet. Gaga Ball Pit mats to prevent mud being tracked inside have been purchased with funds raised by the last year's Hoedown. Solar Panels could be a significant savings for energy bills, but further investigation into the life span including replacement

costs and other maintenance costs is needed. LED lighting has been completed in most areas, but further plans are being investigated for the entire building.

**Media:** Apprised the board on website performance, social media platforms, advertisements, and other related topics. RCS stickers & decals coming soon to the bookshop.

**Business Office:** The Board passed the following budget related motions:

**Merit Pay:** The Board unanimously voted to spend out the remaining \$84,160 in merit pay reserves this year as merit pay.

Move: Dr. Schuemann  
Second: Mrs. Menon  
Vote: Unanimous

**Technology Budget:** The Board agreed to revise the 2022-23 budget and make an appropriation resolution to increase the Technology Enhancement Equipment budget to \$30,000 for future technology expenses.

Motion: Dr. Schuemann  
Second: Mrs. Menon  
Vote: Unanimous

**Vehicle Purchase:** The Board unanimously moved to revise the 2022-23 budget and make an appropriation resolution to increase the budget for Capital Construction-Vehicles up to \$150,000.

Motion: Mr. Rankin  
Second: Mrs. Hamlin  
Vote: Unanimous

**Legal Expenses:** The Board agreed to revise the 2022-23 budget and make an appropriation resolution to increase the budget for Legal Expenses up to \$60,000.

Move: Dr. Schuemann  
Second: Mr. Rankin  
Vote: Unanimous

**Art Supplies Budget:** The Board unanimously voted to revise the 2022-23 budget and make an appropriation resolution to increase the Art Supplies budget by \$3,000.

Move: Mrs. Menon  
Second: Mr. Rankin  
Vote: Unanimous

**President:** Treasury bill purchases purchased for September. Contracts signed on behalf of the Board: First day supplies, Power School, Primrose studio (Junior's college planning retreat), Edwards House (for Board Winter 2023 retreat). I completed Title IX Decision-maker training over the summer and will serve as RCS Decision maker.

**Fundraising Committee Report:** Thank you to Hoedown Committee! The Hoedown Committee has completed their first meeting this year. Minutes provided to the Board.

**Finance Committee Report:** No meeting to date.

**Vice President:**

**SAC Appointments:** The Board voted unanimously to appoint Mrs. Daigneault and Mrs. Smith to be parent members of the School Accountability Committee.

Move: Mr. Rankin

Second: Dr. Schuemann  
Vote: Unanimous

Elections Committee: Has not yet met and still needs parent members. A notice to be posted in the Nuntius. All announcements regarding to the May Board election were published as required.

Secretary: Thanks to the admin for all their hard work. RSC seems to off to a great start.

Volunteer report: Mrs. Douglas has been hard at work to get all the CVC positions filled. There is even a High School CVC to help with Student Council events. Currently, the only open CVC is Athletics. Mrs. Douglas and Miss Grace are working to get that filled – maybe individual sports CVC or somehow breaking it to smaller bits. Sign up for reading groups has been slow to get going. First Grade doesn't need volunteers for reading groups until Oct 3<sup>rd</sup>. One link to sign up for reading groups in the Nuntius, so hopefully that streamlines the process for volunteers and makes it easy.

Member-At-Large: Trying to remind parents to pay fees with emails, collected additional \$3,000 so far.

Legislative: election year...Upcoming: Private schools & uniforms Can they be required?

PPOR looks good probably ok since it's an election year.

Alumni -been meeting re: Marketing with Miss Pritchett; currently there is a Facebook page for Alumni, but that seem an unnecessary duplication. One RCS FB page seems sufficient.

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## Board Business

Policy M 1.0 Expense Reimbursement: The Board agreed to move this policy update to a second reading.

Motion: Mr. Rankin

Second: Mrs. Menon

Vote: Unanimous

Board Seat C: The Board voted unanimously to appoint Mrs. Mount to Board seat C.

Motion: Mrs. Hamlin

Second: Mrs. Menon

Vote: Unanimous

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## Board Business – Discussion Items

RSC Security: Mr. Anderson provided a report on security for our school that he has researched and is proposing for consideration. He attained much of the information from the Har Shalom school. He expressed gratitude to them for sharing helpful insights and resources. The goal is to have an invisible safety net that students really don't notice yet provides the necessary support to keep our students, faculty, and staff as safe as possible.

RCS Faculty and Staff Christmas Party Sub-Committee: Mrs. Menon, Mrs. Mount and Mrs. Hamlin were unanimously approved as sub-committee members for planning the Faculty and Staff Christmas Party currently scheduled for December 2, 2022.

Motion: Dr. Schuemann

Second: Mrs. Hamlin

Vote: Unanimous

**2022-2023 RCS Board Meeting Agenda:** Reviewed our proposed monthly agenda items for this school year to ensure effective timing of necessary board decisions and actions.

**Calendar Debrief:** First Responder's Day is September 30 and Spirit Week is October 1-8.

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## Community Comments

Mr. Smith provided a verbal public comment.

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## Adjournment

Motion made to adjourn meeting.

Moved: Mrs. Menon  
Second: Mr. Rankin  
Vote: Unanimous

Open Meeting adjourned: 8:20 pm  
Next meeting is currently scheduled for October 12, 2022  
Open Session at 5:00pm, RCS R2 Conference Room.