

RCS BOD MEETING MINUTES

Date: May 18, 2023

CTO/Pledge of Allegiance, 5:00 p.m.

Board Members Present: Headmaster: Mr. Anderson, Deputy Headmaster: Mr. Carpine, President: Dr. Schuemann, Vice President/Secretary: Mr. Rankin, Member-at-Large: Mrs. Menon, Treasurer: Mrs. Mount, Seat B: Mr. Ryder

Community Members Present: Ian Rutherford, KaShara Galindo, Stephen Greenwood, Stevie Daigneault, Dialma Jensen

Motion: Move to adopt May 2023 consent agenda: May 2023 meeting agenda, April 2023 minutes, and April 2023 action review.

Motion: Mrs. Menon
Second: Mrs. Mount
Vote: Unanimous

Board Reports

Headmaster: Updated the board on the status of the interviews and mock teaches to fill upcoming vacancies, as well as work with security committee. Compliments to our music department for great productions and to our seniors who have now all completed senior theses.

Deputy Headmaster: Reported on discipline referrals and shared information regarding CMAS testing procedures.

Dean of Students and Student Services: Reported on IEP/504/Behavior Team calls. Provided update on recent and upcoming events and sports.

Academic Dean: Sequences for 2023-24 are not complete; ninth and tenth grade students will do thesis projects during the third term of Western Civilization and British Literature, respectively.

Admissions: Reported lottery numbers for 2023-24 school year.

Registrar: Schedules for next year are complete and students now have them.

Attendance: Standard attendance reports for March 2023

Information Technology: Provided update on upcoming upgrades, including installations that will take place over the summer months.

Facilities Manager: Reported on upgrades made, vehicle purchases, and a roof issue that will need to be addressed this year.

Media: Provided updates on website performance, social media engagement, and advertising

Business Office: Informed board that RCS received an SSD Security Grant of \$123,879. Reported in year-to-date revenue and expense items, as well as current unallocated reserves. We will also have unused health insurance reserves that will be free for discretionary use after all outstanding claims are paid.

Motion: set aside remainder of health insurance reserves from terminated Cigna contract – net of what is spent on outstanding claims – for future merit pay.

Motion: Mrs. Menon
Second: Mr. Rankin
Vote: Unanimous

President: Termination letters have been filed with Cigna; signed agreement with CliftonLarsonAllen LLP for audit services; submitted Form 990, related to our tax exempt status; Reviewed and signed Addendum to Charter School Renewal Contract – procuring support services from PSD.

Vice President: There was no meeting of the corporation as there was no election and that would have been the only business to conduct.

Secretary: Reviewed and signed Addendum to Charter School Renewal Contract – procuring support services from PSD.

Member-at-Large: Provided updates on student activities and mock teach participation.

Volunteer: Reported on volunteer numbers and hours submitted

Treasurer: Clarified the financials printed in the packet are preliminary; the final numbers are usually ready after packets are prepared but before board meets and will be available electronically prior to board meeting – meaningful variances will be highlighted at the meeting. Reported on Numis Night – all activities relating the event (auction, penny wars, cash gifts, etc.) will clear \$42,000 after expenses this year; proceeds will cover the cost of the trailer with funds remaining to purchase a picnic table, a bike rack, and help with awning.

Board Business

Motion: Move Policy G-2.0 Board Election Procedure to a second reading with amendments.

Motion: Mr. Rankin
Second: Mrs. Menon
Vote: Unanimous

Motion: Move Policy G-1.05 Board Candidate Qualifications to a second reading with friendly amendments.

Motion Amended: To adopt Policy G-1.05, Board Candidate Qualifications, with amendments

Motion: Mr. Rankin
Second: Mrs. Menon
Vote: Unanimous

Discussion Items

Summer Board Retreat: Discussed options and set retreat for June 29th and 30th from 9am – 5pm.

Extended Field Trips: Voted to approve submitted field trips for the High School students to visit historic east coast cities.

Motion: Dr. Schuemann
Second: Mr. Ryder
Vote: Unanimous

Community Comments

- None

Adjournment

Motion: Motion to adjourn open meeting.

Motion: Mr. Rankin
Second: Mrs. Menon
Vote: Unanimous

Open Meeting adjourned: 6:30 pm

Next meeting is the board retreat on June 29-30 from 9am to 5pm.