

# RCS BOD MEETING MINUTES

December 9, 2021

---

CTO/Pledge of Allegiance, 5:00 p.m.

Present: Dr. Schuemann, President; Mr. Trospen, Vice President; Mrs. Menon, Member-At-Large; Mrs. Stanton, Treasurer; Mrs. Hamlin, Secretary; Mr. Anderson, Headmaster; Mr. Carpine, Deputy Headmaster

Community Members: Mrs. Mount, Mr. Rankin (both in person);

Ms. Cohen, Mrs. Douglas (left at 6:10 p.m.), Mr. Mount (all virtual).

Motion: Move to adopt December Agenda, November Minutes, Action Review and Notes.

Moved: Mr. Trospen  
Second: Mrs. Menon  
Vote: Unanimous

---

## Board Reports

**Headmaster:** Provided update on this year's Turkey Shoot, parent reading groups, conferences, and elementary teacher morale. Mr. Anderson continues to work with faculty on balancing academics, homework, and home life.

**Deputy Headmaster:** Continues work to address foul language, especially in middle school, dress code, and bathroom graffiti issues. All TA positions are currently filled and all security cameras working. Standardized test results in from October.

**Dean of Students and Student Services:** Provided summary of recent outdoor trips, with complete comments to be supplied before February retreat.

**Academic Dean:** Provided an overview of academic referrals for the term, a chart of tutorial use, standardized testing analysis.

**Admissions:** Enrollment of Kindergarten siblings is complete, and a full Kindergarten class is currently seated. Reported that withdrawal numbers are down over the average at this time of the year, and HubSpot numbers are up significantly over the last three years.

**Registrar:** All required reports have been submitted to the district. She is working on third term schedules for upper school elementary schedules for next academic year are mostly finished.

**Attendance:** The high number of quarantined students caused the attendance to dip below 90% on seven days in November.

**Information Technology:** The printer known as “Hank” continues to have lots of downtime in the resource room and parts are hard to come by. Three software systems are being reviewed to help with facilities scheduling and maintenance. The Board requested a recommendation from IT on FMX and other systems.

**Media:** Updated on advertising, social media, and upcoming projects.

**President/Elections:** Offered thanks to everyone who worked on the staff and faculty Christmas party, reminded members that class observations are only due once a year on our two board employees, and stated that the Election committee to meet soon to review all election paperwork and update as needed.

**Vice President/SAC:** The School Accountability Committee (SAC) met and voted in the following officers: Mr. Rankin, Chair and Mrs. Huddleston, Secretary. Plan for this year is to polish the annual surveys.

**Treasurer/Fundraising:** The Hoedown Committee met and decided to use any money raised to resurface the playground, if there was extra that would be used to update playground equipment, etc. Mrs. Stanton reported on the November financials. The final budget will be voted on at the January 2022 meeting. Our fraud protection insurance starts in February of 2022. In general, our spending seems to be on target.

**Secretary/Volunteers:** Gave thanks to administration for fall play and other events happening again in PAC. Reported on volunteer hours, which seemed to be lower than typical. Reported on fundraising and spending for faculty and staff Christmas party: Monies were used to purchase gift card door prizes, desserts, and table decorations. Balance of funds will be used to off-set other party expenses.

**Member-At-Large/Legislative/Alumni:** Thanked everyone involved in the Turkey Shoot, reported on bookstore sales (down from last year due to a shorter selling season). Discussed legislative issues including teacher shortages and lack of substitute teachers. Reported on a study that teacher evaluations have no effect/correlation on student achievement. Also, reported on the Colorado Association of School Boards (CASB). While charter schools have no representative, Poudre School District (PSD) does. They proposed a vote to on a resolution to limit school choice. The resolution is written in such a way that charter schools would be required to submit written waivers for all state waivers, even the automatic ones which in the past have not required written reasons. The Alumni RCS Facebook page will be reactivated in the new year.

---

## Board Business

**Policy AP 7.5 Eligibility (K-12):** The Board voted to adopt Policy AP 7.5 as follows:

*Student eligibility in school-sponsored extracurricular activities is both a privilege and a responsibility. The following policy applies to each activity in which students choose to participate throughout the school year. All eligibility decisions are at the discretion of the administration.*

*A student who has two D's (D- through D+) and/or one F in any subject(s) is ineligible for extracurricular activities for a week. Habitual ineligibility may result in removal from extra-curricular activities per determination as made by the Academic Dean and/or the Dean of Students.*

*Three disciplinary referrals in one trimester, may render a student ineligible for any extracurricular activities for the remainder of that trimester. Four disciplinary referrals may render a student ineligible for all extracurricular activities and functions for the remainder of the school year. A Headmaster may deem a student ineligible for the following season or for off-campus field trips based on repeated misconduct.*

*Any act of egregious unsportsmanlike conduct by any student (as deemed by the Headmaster) renders a student ineligible for the remainder of the event or season. All IDEA, IEP accommodations and modifications will be honored in the application of this policy.*

Motion: Mrs. Menon  
Second: Mrs. Stanton  
Vote: Unanimous

**Policy E 8.16 Curriculum Oversight:** The Board approved Policy E 8.16 as follows:

*The Headmaster is the director of curriculum. Teachers must design their courses under the direction of the Headmaster and the Academic Dean. Teachers must inform the Headmaster and the Academic Dean of any significant changes to a course, whether it is being taught for the first time or has been taught for years. The Headmaster will inform the board of any significant changes to a course. The Headmaster will propose to the Board in advance any changes to the curriculum as a whole.*

Motion: Dr. Schuemann  
Second: Mrs. Menon  
Vote: Unanimous

**Policy AP 6.0 Reporting:** The Board voted unanimously to move this policy to a second reading with friendly amendments.

Motion: Mrs. Menon  
Second: Mr. Trospen  
Vote: Unanimous

**Policy AP 7.15 Graduation Requirements:** The Board unanimously moved this policy to a second reading.

Motion: Mrs. Menon  
Second: Mr. Trospen  
Vote: Unanimous

---

## Board Business – Discussion Items

**Charter Advocacy Coalition:** The Board agreed to not join the Charter Advocacy Coalition at this time.

**Outdoor Education Extended Field Trips:** The Board approved all submitted extended fields trips for the Hilary term: 7<sup>th</sup> Grade Nordic Ski trip, 8<sup>th</sup> grade Snowshoe trip, 9<sup>th</sup> grade Alpine Skiing trip, 10<sup>th</sup> grade Nordic Ski trip, 11<sup>th</sup> grade Climbing trip, and Student Ambassador Ice Climbing trip.

Motion: Dr. Schuemann  
Second: Mr. Trospen  
Vote: Unanimous

**Preliminary Budget:** Mrs. Stanton handed out a proposed final budget for review before the January meeting. This proposed budget shows suggested changes to the adopted preliminary budget to more accurately reflect income and expenses to date. Budget to be finalized at the January 2022 meeting.

**2022-2023 Calendar:** Presented to the board and discussed with more to occur at the January Board meeting. Proposed calendar to be presented to students, faculty, and parents early in 2022.

---

## Community Comments

None

---

## Adjournment

Motion made to adjourn meeting.

Moved: Mrs. Menon  
Second: Mr. Trospen  
Vote: Unanimous

Open Meeting adjourned: 7:45 p.m.

Next meeting is currently scheduled for January 20, 2022

Open Session 5:00pm, RCS R2 Conference Room.